

CHAPTER I - GENERAL AND ADMINISTRATIVE

A. **GENERAL.** This manual implements the policy and procedures of DoD relating to the demilitarization of military items, defense articles and defense services and which are owned or procured by or under the control of the Military Services/Defense Agencies (United States Origin). This includes all property sold under the Foreign Military Sales (**FMS**) Program.

B. APPLICABILITY AND SCOPE

1. The provisions of this manual are applicable to all elements of the DoD. The term "DoD Components", as used herein, refers to the Military Departments and Defense Agencies.

2. This manual specifies the items to be demilitarized, designates the key points to be destroyed and prescribes methods for accomplishment of demilitarization.

3. Request for exceptions or additions to the demilitarization requirements contained in this manual will be forwarded through appropriate Military Service/Defense Agency channels to the Assistant Secretary of Defense (Production and Logistics) (ASD PL) on a case-by-case basis. Full justification will accompany each request.

4. Unless otherwise stated, this manual is not applicable to:

a. The disposition of nuclear ordinance pursuant to Section 81 of the Atomic Energy Act of 1954 (42 United States Code (U.S. C.) 2111).

b. Items under management control of the Defense Nuclear Agency in Federal Supply Group (**FSG**) 11, also all Department of Energy (DoE) special design and quality controlled items and all DoD items designed specifically for use on or with nuclear weapons (identified by manufacturers' codes 57991, 67991, 77991, and 87991 in the Defense Logistics Services Center (**DLSC**) Total Item Record (**TIR**) will be processed in accordance with Technical Publications, Supply Management of Nuclear Weapons Material, DoE-DNA TP 100-1, Navy SWOP 100-1, Army TM 39-100-1 and Air Force **T.O.** "11 N-1 OO-1.

c. **Cryptologic** Material. This material will be processed in accordance with NACSI 2001 (**FOUO**) and NSA Circular 60-5(C).

C. POLICY

1. It is DoD policy to identify and apply appropriate controls, worldwide, over materiel to prevent its unauthorized use. Materiel designated by OSD to require demilitarization, or is related to articles on the U.S. Munitions List under Part 121 of 22 CFR or the Commodity Control List under Part 799 of 15 CFR and determined by DoD Components to have, directly or indirectly, a significant military utility or capacity, shall be controlled and/or demilitarized to the extent necessary to eliminate its functional or military capabilities. Controls shall be consistent with applicable DoD directives cited above.

2. Surplus and foreign excess personal property designated as arms, ammunition and implements of war and other military type items will be demilitarized to the extent necessary to preclude their unauthorized use; destroy the military advantages inherent in certain types of property; render innocuous that property which is dangerous; protect the national interest; and preclude the compromise of security requirements.

3. Utilization and specialized sales will always precede demilitarization. Utilization and specialized sales include the application of assets against:

- a. All DoD requirements.
- b. Other Federal Agency requirements.
- c. Authorized **donee** requirements.

d. Specifically authorized foreign and domestic **sales** (e.g., foreign military **sales** to approved foreign countries, domestic sales to law enforcement and fire fighting agencies, and sales of explosives to licensed manufacturers and dealers). The loss, theft, unlawful disposition and/or recovery of any items of a sensitive nature will be reported by the person becoming aware of such acts to the appropriate authority in accordance with applicable departmental/agency regulations.

4. Defense Reutilization and Marketing Offices (**DRMOs**) on an individual basis, can determine, in coordination with generating activities, the most appropriate and economical means for the disposal organization to properly demilitarize Munitions List Items. Demilitarization should be accomplished by

the most cost-effective method consistent with adequate security and surveillance by one of the following methods: (a) by a contractor, as a condition of sale, (b) by the **DRMO**, (c) by the generating or designated Military Service, or (d) under a service contract. Generating organizations and activities normally will demilitarize Ammunition, Explosives and Dangerous Articles (**AEDA**) items; however, AEDA items may be demilitarized by disposal contractors where in-house demilitarization is not possible. Unless otherwise authorized, surplus and foreign excess personal property prescribed to be demilitarized by this manual must be demilitarized prior to transfer of title to a purchaser.

D. RESPONSIBILITY

1. Export and Import of United States Munitions List Items: Pursuant to the provisions of Section 414 of the Arms Export Control Act of 30 **Jun** 76, as amended (22 **U.S.C.** 2778), the President of the United States is authorized to control, in furtherance of world peace and the security and foreign policy of the United States, the export and import of arms, ammunition and implements of war, including technical data relating thereto, other than by a United States Government Agency. Executive Order No. 11958 delegates the function of controlling exports of United States Munitions List Items to the Department of State. Imports are controlled by the Department of Treasury under authority delegated by Executive Order No. 11432.

2. DoD is responsible for: The disposition of its surplus and foreign excess property, including articles covered by the United States Munitions List, which are owned or procured by, or under control of DoD to include FMS property; determining whether such items will be sold with or without being demilitarized; and the extent and adequacy of required demilitarization.

3. The Director, Defense Logistics Agency (DLA) will:

a. Serve as the DoD program manager for the DoD Demilitarization Program. The duties of the DoD program manager **shall** include liaison with the Department of **State (DoS)** for Munitions List Items (**MLI**) and the **Department of Commerce (DoC)** for Strategic List Items (**SLI**).

b. In coordination with the Military Services, develop and maintain the Defense **Demilitarization**

Manual in a current status to reflect the policy guidance prescribed by ASD PL.

c. Develop and maintain, in coordination with the DoD Components, a data base describing **cost-effective** and efficient demilitarization processes.

d. Develop and maintain an appropriate demilitarization training program for all DoD Components.

e. Refer DoD component nonconcurrence in changes which cannot be resolved to the ASD **P&L**.

f. Assure compliance by subordinate DLA activities with the provisions of this manual and other guidance and direction for accomplishment of the demilitarization program which are in conformance with the basic policies of this manual.

4. The Defense Reutilization and **Marketing Service (DRMS)** will:

a. Assure that items including Contractor Inventory, Military Assistance Property (MAP), **and** excess FMS property, requiring demilitarization, have been so identified and that all required demilitarization has been accomplished.

b. Be responsible for compliance review and surveillance to ensure proper demilitarization prior to title transfer when the sales contract provides for demilitarization by the purchaser.

c. Develop and maintain an appropriate demilitarization training program for its **subordinate** activities to include certification of individuals responsible for performing demilitarization.

d. Notify the Military Service/Defense Agency concerned for prompt remedial action when demilitarization specifications appear to be inadequate.

e. Administer and maintain the Demilitarization Code Challenge Program and, in coordination with the Military Service/Defense Agency Inventory **Control Points (ICPs)**, effect appropriate Demilitarization Code changes to items in the inventory.

f. Negotiate with the Military Service/Defense Agency concerned to obtain technical expertise when essential for compliance with subparagraph b above.

5. The Military Services will:

a. Provide technical assistance to the Director, DLA, in developing and maintaining the Defense Demilitarization Manual.

b. Assure compliance by subordinate activities with the provisions of this manual and **other** Military Service/Defense Agency direction for accomplishment of **the** demilitarization program consistent with the basic policies of this manual.

c. Assure that a demilitarization code is assigned to every item for which each has management responsibility and record that code in the Federal Catalog System.

d. Assure that the DoD program manager is provided with timely and complete information (including photographs, drawings, schematics, detailed instructions) regarding cost-effective and efficient demilitarization processes for all new and, as requested, existing items in the Federal Catalog System. Specific guidance and requirements for the submission of these data may be obtained from the Property Reutilization and Marketing Policies Branch (**DLA-SMP**).

e. As required and authorized by DoD, establish and maintain Special Defense Property Disposal Accounts (**SDPDA**) and maintain accountability for AEDA, classified, inert material, **small** arms weapons or any items which required **demilitarization/declassification** or reclamation prior to physical and accountability transfer to a DRMO. Accomplish required demilitarization after completion of required utilization and donation screening of all items in the special accounts. Transfer accountability of **all** other items requiring demilitarization action. Ensure that turn-in documents for all materials, including nonstandard stock numbered items, contain the appropriate demilitarization codes.

f. Assure the AEDA are properly rendered inert prior to turn-in to the DRMO and that a certification is signed by a technically qualified individual.

g. Assure that turn-in documents for **all** material, including nonstandard stock numbered items, contain the appropriate demilitarization code in card column 70 of DD Form 1348-1, DoD Single Line Item Release/Receipt Document.

6. Inventory/Technical Managers will:

a. Review each item assigned a National Stock Number (**NSN**) and/or nonstandard Stock Number to determine whether or not it appears on the U.S. Munitions List (appendix 1) or the Strategic List (see Definitions, appendix 2) and whether demilitarization is required **in accordance** with appendices 4 or 5, or whether Security Trade Controls are necessary because the item is Munitions List Item, no demilitarization required (Demilitarization Code B), or a Strategic List Item (Demilitarization Code Q).

b. Assign a demilitarization code to each item following guides provided in appendix 3. Resolve differences if demilitarization codes assigned are challenged.

NOTE: A demilitarization required code must not be assigned to an item merely to preclude the use, reuse or **reprocurement** of defective, unserviceable, finite life, product quality deficient material or items determined to be unsafe for use.

c. Input data to DLSC TIR to record the demilitarization code assigned to each NSN and submit changes resulting-from challenges, item review, or changes in demilitarization policy.